

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

May 14, 2026

The following meetings have been scheduled for TUESDAY, MAY 19, 2026

6:00 PM

PUBLIC HEARING

- **The purpose of said Public Hearing is to adopt Local Law #2026-2 to amend Chapter 103 Zoning, Supplemental Regulations §103-15, to add PART (D), Special Use Permit to the City of North Tonawanda Code**
- **The purpose of said Public Hearing is to adopt Local Law #2026-3 in relation to a Twelve (12) Month Extension of a temporary Moratorium on the review, approval, and issuance of permits for New Development of Cryptocurrency Mining and Data Processing Centers**

6:15 PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Richards, Schulmeister, Roe, Lavey, Murphy**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, MAY 19, 2026, 6:30 PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 04/24/2026

- 1) Legal Notice – Request for Proposals for the Payne Park Aquatic Facility Construction Inspection Services – City Engineer**
- 2) Legal Notice – Sealed Proposals for the Water and Wastewater Treatment Chemicals – Supt. Water/Wastewater**

PROOF OF PUBLICATION PUBLISHED 05/01/2026

- 1) Legal Notice – Completion of the Cit of North Tonawanda’s 2026 Tentative Assessment Roll – City Assessor**

COMMUNICATIONS FROM CITY OFFICIALS

- | | |
|-----------------------------------|---|
| III. Clerk-Treasurer | Re: Approval to remove 20 First Avenue from the appropriate In Rem Foreclosure Proceeding |
| IV.1 Engineer | Re: Approval of the Payne Park Aquatic Facility Construction Inspection Services |
| IV.2 Engineer | Re: Approval of Change Order No. 5, Project 2024-01, Smart Growth 2.0 CFP Improvements Project |
| V.1 Supt. Water/Wastewater | Re: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants |

V.2 Supt. Water/Wastewater

Re: Award of Bid for Ferric Chloride at the Wastewater Treatment Plant

VII. Accountant

Re: Payment of the Abstract of Claims Dated May 19, 2026

X. Police Chief

Re: Approval to amend City Code Chapter 76 Sidewalks §76-10 Snow Disposal

XIX. Building Inspector

Re: Approval to re-zone a vacant land-locked parcel at 345 Delmar Rd.

XXV. Monthly Reports

.1 Senior Citizen Center

.2 Clerk-Treasurer

COMMUNICATIONS FROM OTHERS

A.

Rescue Fire Company

Re: Exemption Petition for 35 Years of service to Robert Burgess

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

MAY 19 2026

Delia Bates, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 361676
was printed and published in said paper on the following dates:

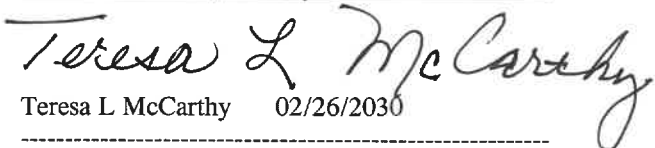
04/24/2026



Principal Clerk

Subscribed and sworn to before me this

7.29.26


Teresa L. McCarthy 02/26/2030

Notary Public Expiration Date

Teresa L. McCarthy
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26. 2030

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
WATER AND WASTEWATER TREATMENT PLANTS
REQUEST FOR BIDS FOR
WATER AND WASTEWATER TREATMENT CHEMICALS**

SEALED PROPOSALS for the City of North Tonawanda Water and Wastewater Treatment Chemicals, as called for by the Contract, in accordance with specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until **11:00 AM**, Prevailing Time, **Wednesday, May 13th, 2026**, at which time they will be publicly opened.

Detailed specifications are on file and are available for inspection during the usual business hours at the administrative offices of the Wastewater Treatment Plant, 830 River Road, North Tonawanda, New York 14120.

The specifications and proposals may be obtained on request from the Superintendent of Water/Wastewater at no charge or the City website northtonawanda.gov

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Vendor's name and title of the bid. Bids for contracts shall be designated as, **Water and Wastewater Treatment Chemicals**.

All bids are subject to delivery and must state when delivery can be made as stated herein. All deliveries will be started by 7AM and completed no later than 3PM unless emergency authorization is approved.

Delivery employee must follow all plant safety protocols onsite.

The City of North Tonawanda reserves the right to accept this bid by items, or as a whole, or to reject any or all bids or waive informalities.

Payment for each shipment will be made upon receipt of merchandise that meets above specifications and upon return of bidder's invoice together with properly executed City purchase order/voucher.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna L. Braun
City Clerk/Treasurer
City of North Tonawanda

N#361676

4/24/2026

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

MAY 19 2026

Delia Bates, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 361881 was printed and published in said paper on the following dates:

05/01/2026

Delia Bates

Principal Clerk

Subscribed and sworn to before me this

5.6.26

Teresa L McCarthy

Teresa L McCarthy 02/26/2030

Notary Public Expiration Date

**LEGAL NOTICE
COMPLETION OF THE CITY OF
NORTH TONAWANDA'S
2026 TENTATIVE ASSESSMENT ROLL**

Notice is hereby given that the Tentative Assessment Roll for the City of North Tonawanda, Niagara County, State of New York has been completed and verified pursuant to Section 506 of the Real Property Tax Law. The Tentative Assessment Roll is on file in the City Assessor's office, the City Clerk's web page: www.northtonawanda.gov, The Public Library

Also www.niagaracounty.com/realproperty.

Grievance forms (RP-524) to challenge your tentative assessment will be available in the Assessor's office, the North Tonawanda Library and on our website. The Board of Assessment Review is a separate entity and will meet May 26, 2026 from 5:30-9:30 p.m. You do not have to attend; you may drop off your paperwork at the Assessor's office by 5:00 p.m. or attend the meeting. A decision is not made that evening. Your decision will be mailed to you in a timely fashion. The Assessor attends only to answer questions that may arise from the Board or the owners.

Barbata W. Klenke
City Assessor
City of North Tonawanda

N#361881 5/1/2026

Teresa L McCarthy
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26. 2030

RECEIVED
CITY CLERK'S OFFICE
2026 MAY 12 AM 8:11
NORTH TONAWANDA NY

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE

May 12, 2026

2026 MAY 12 AM 10:35
NORTH TONAWANDA NY

MAY 19 2026

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.61-3-39

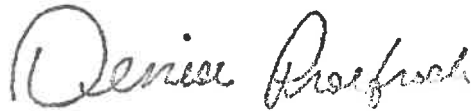
20 First Avenue

Gordon Bailey

Therefore, please pass the necessary resolution withdrawing this parcel from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Denise Proefrock
Assistant City Treasurer

cc: Edward Zebulske, City Attorney



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

May 12, 2026

MAY 19 2026

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

Re: Payne Park Aquatic Facility Construction Inspection Services

Dear Honorable Body:

The City through grant funding from both the State and Federal governments, will be constructing a new outdoor aquatic facility at Payne Park starting this year. The City intends to procure the services of a professional engineering firm to oversee the construction inspection of the project. The firm's responsibilities will include all tasks outlined in their attached proposal.

A request for proposals was issued in April 2026 and the City received six (6) proposals from professional firms. A review committee was convened with representation from City Engineering, Community Development, and Parks and Recreation to review the proposals and provide a recommendation to the Council.

Upon review, the committee is recommending the City select Nussbaumer & Clarke, Inc. to perform the construction inspection of the Payne Park Aquatic Facility. Nussbaumer is a local firm who has expertise in municipal park project engineering and inspection. The review committee felt the team assembled by Nussbaumer demonstrated the experience, expertise, and capacity to complete the inspection for this transformative project for the City.

I am hereby requesting this honorable body consider selecting Nussbaumer to complete the Construction Inspection for the Payne Park Aquatic Facility and authorize the Mayor to sign a contract with Nussbaumer, pending review and approval by the City Attorney, for the proposed fee of \$416,020.00.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

2026 MAY 12 PM 3:05
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE

CLS:cls

Cc: file
Edward A. Zebulski III, City Attorney
Alex Domaradzki, Parks, Recreation, Youth and Senior Director
Laura Wilson, Director of Community Development
Jeffery Zellner, City Accountant
Michael Marino, PE, Nussbaumer



PROPOSAL

for

CONSTRUCTION INSPECTION SERVICES



City Of North Tonawanda

Construction Inspection Services for the Payne Park Aquatic Facility

Prepared For:
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14220

May 8, 2026

Prepared By:
Nussbaumer & Clarke, Inc.
3556 Lake Shore Rd., Suite 500
Buffalo, NY 14219
26P1-0094



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A – Cover Letter

May 8, 2026

Chelsea L. Spahr, P.E.
City Engineer
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120



Re: **Proposal for Construction Inspection Services**
Payne Park Aquatic Facility
File No. 26P1-0094

Dear Chelsea:

Nussbaumer & Clarke, Inc. (Nussbaumer) is pleased to submit our proposal to provide construction inspection services for the **Payne Park Aquatic Facility Project**. Our team has reviewed the RFP and acknowledge that we understand the project scope, the anticipated construction schedule, and the Owner's contract requirements.

Our team, which includes local WBE/DBE firm **JM Davidson Engineering, DPC**, recognizes that the **Payne Park Aquatic Facility** represents a significant and highly visible public project. Successful delivery will require experienced personnel who can proactively coordinate between contractors, maintain detailed project documentation, facilitate communication among the project team, and help keep construction progressing safely, efficiently, and in accordance with the contract documents.

With an office located in North Tonawanda and because **we worked as subconsultant on the design team** for this project, Nussbaumer brings unique local experience. Our team has experience providing engineering and construction support services for recreational improvement projects across WNY, including splash pad facilities, park improvements, and municipal utility upgrades. We are confident that our team possesses the technical expertise, field experience, and collaborative approach necessary to successfully represent the City during construction of this important community asset.

We would appreciate the opportunity to work with the City to help deliver a high-quality facility that will serve North Tonawanda residents for years to come. Should you have questions or need further information, please contact us.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Michael T. Marino, P.E.
Chief Executive Officer

Christopher Freese
Senior Associate
Construction Services Manager

Enclosure
c: file-1(w/encl.)

B - Approach



Project Approach & Scope of Services

Project Understanding

North Tonawanda's **Payne Park Aquatic Facility** project represents a significant public investment in recreational infrastructure, with a total construction value of approximately \$9.3 million across multiple prime contracts (general, electrical, plumbing, and HVAC). The project involves coordination among multiple contractors and disciplines, requiring a structured, proactive, and highly communicative construction inspection effort to ensure quality, compliance, and timely delivery.

Nussbaumer's prior experience as a subconsultant to Brandstetter Carroll, architect for the design of the **Payne Park Aquatic Facility**, will be an advantage for the City. As we participated in design development and have developed a good working relationship with the lead architect, our team is well poised to support the City and facilitate successful completion of the project.

Our understanding is that the City seeks a Construction Inspection (CI) consultant to serve as its on-site representative during construction, focused on:

- Verifying that work is completed in accordance with plans, specifications, and approved shop drawings (to be provided by the design engineer).
- Monitoring construction progress, sequencing, and contractor coordination across multiple primes.
- Supporting construction administration processes, including review of contractor pay applications (pencil copies) prior to Engineer of Record (EOR) finalization.
- Participating in coordination and progress meetings and communicating field conditions, completed work, and upcoming activities.
- Managing and coordinating required third-party/special inspections under the CI contract, with an anticipated allowance on the order of approximately 0.5%–1% of construction cost.

We recognize that this assignment goes beyond traditional observation and requires active coordination, documentation, and facilitation among the City, contractors, and design team. Given the multi-prime structure and specialized nature of aquatic facilities, particular attention will be required for:

- Pool systems and specialty installations.
- MEP system integration.
- Sequencing and interface between contractors.
- Quality control and testing coordination.
- Documentation and communication to minimize disputes and delays.

Our team understands that success will be measured by maintaining construction quality, minimizing change orders and claims, and ensuring the project is delivered safely, on schedule, and within budget.

Scope of Services

Task 1 – Project Initiation and Coordination

- Review contract documents, plans, specifications, and approved shop drawings





- Conduct pre-construction meeting(s) with the City, contractors, and design team
- Establish communication protocols, reporting formats, and document control procedures
- Develop inspection schedules aligned with contractor work plans

Task 2 – Construction Inspection Services

Provide full-time and/or part-time on-site inspection services as required, including:

- Inspection of construction activities for compliance with plans, specifications, and codes
- Verification of materials, equipment installation, and workmanship
- Coordination with contractors to observe critical work activities
- Documentation of deficiencies and tracking of corrective actions

Task 3 – Documentation and Reporting

- Maintain daily field reports documenting labor, equipment, weather, work activities, and issues
- Prepare photographic documentation of construction progress
- Track quantities for payment verification
- Maintain logs for RFIs, submittals (as reference), change orders, and field directives
- Prepare periodic progress reports for the City

Task 4 – Coordination and Meetings

- Attend regular progress and coordination meetings
- Provide updates on completed work, upcoming activities, and potential conflicts
- Coordinate with the design engineer regarding interpretation of plans and specifications
- Facilitate communication between multiple prime contractors

Task 5 – Pay Application Review

- Review contractor pencil copy pay applications for accuracy of quantities and percent complete
- Verify stored materials where applicable
- Provide recommendations to the City and EOR for payment approval

Task 6 – Change Management Support

- Assist in evaluating field changes and contractor requests
- Document field conditions related to potential change orders
- Provide input on cost and schedule impacts (as requested)

Task 7 – Special Inspections Coordination

- Procure, manage, and coordinate third-party special inspections required by the construction contracts
- Track inspection results and ensure deficiencies are addressed
- Maintain compliance documentation for regulatory requirements
- Manage allowance (anticipated ~\$100,000) for these services

Task 8 – Project Closeout

- Conduct punch list inspections and track completion of corrective work
- Verify completion of all contract requirements
- Assist with substantial and final completion inspections
- Compile closeout documentation, including as-builts, warranties, and inspection records





Nussbaumer has in-house, local multi-discipline engineers and surveyors available and ready to support the Construction Inspector as needed. We have prior experience performing Construction Inspection for the City of North Tonawanda. Our office located on Main Street in North Tonawanda can be made available to support construction activities for meetings, etc. Our team has construction software that can be used to track submittals, if requested, along with daily construction activities.

Nussbaumer and JM Davidson have worked together successfully on numerous design and construction assignments, including projects for the City of North Tonawanda.



C - Experience

VILLAGE OF LEWISTON

All-Inclusive Playground and Splash Pad

Ann Welch, Mayor (716) 754-8271 mayor@villageoflewiston.com

The Village of Lewiston was awarded and utilized funding to provide a welcoming recreation area for children of all abilities. Nussbaumer & Clarke, Inc. provided the Village of Lewiston Engineering support, Surveying and Grant Assistance services in connection with the planning and construction of an All-Inclusive Park located in the Marilyn Toohey Park.

The purpose of the playground is to provide a welcoming recreational area for children of all abilities. Plans included enhanced safety and shading features; sound, motion/movement and sensory-sensitive areas for kids with special needs; musical instruments; "buddy" swings, We-saw seesaws and wheelchair-accessible slides; a seated zipline; open green space to interact; a pavilion; and a multi feature splash pad.

Nussbaumer assisted the Village with securing and administering \$500,000 of the \$750,000 needed for the total project via the Greenway Fund and a Grant from the New York State Department of State. Staff from Nussbaumer also volunteered to help construct the equipment. The project was completed and open to the public Spring 2022.



TOWN OF TONAWANDA

Aquatic and Fitness Center Pool Filter Replacement

Matthew Sutton, P.E., Town Engineer (716) 957-1570, msutton@tonawanda.ny.us

The Town of Tonawanda received a grant to support the replacement of the original filtration system for the pool at their aquatic and fitness center which had reached the end of its intended service life. The Town was looking to replace the filtration with a new, more efficient, current code compliant filtration system which could be installed within the funding limits available, within the existing system footprint and could be installed during the Town's brief seasonal maintenance shutdown of the facility.



Nussbaumer's team of process, structural, and electrical engineers work collaboratively with the Town Engineering and Youth, Parks and Recreation staff to establish the project goals, collect important detailed field, structural, mechanical, and electrical information and prepare a design for the new filtration system. The team carefully developed a project sequence to meet the Town's schedule requirements as any project delays could have significant impact to the Town's revenue for the facility.

The project design for the new 2,000 gallon per minute filtration system included new:

- Filter Cells
- Sand Filter Media
- Piping, Valves, Gauges, and Appurtenances
- Filter/Backwash Pump with Variable Frequency Drive

Nussbaumer also coordinated the project approvals with the Erie County Health Department, provided bidding and construction support services as well as assistance with startup and commissioning of new filtration system.



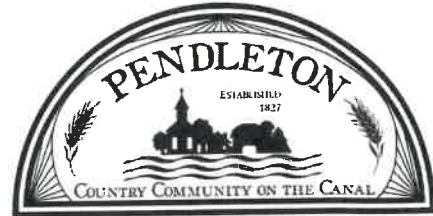
TOWN OF PENDLETON

Town Park and Community Center Project

6570 Campbell Boulevard, Lockport, NY 14094

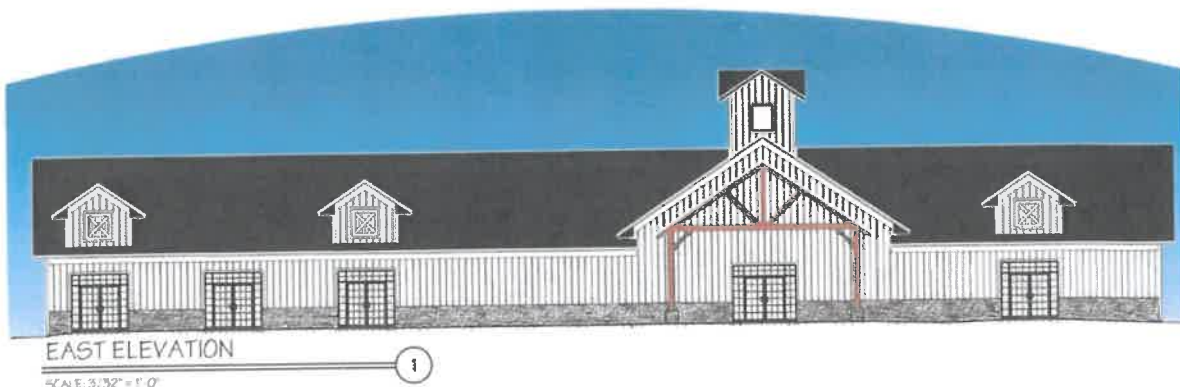
Joel Maerten, Town Supervisor, (716) 625-8833, jmaerten@pendletonny.us

As Program Manager for the Town of Pendleton's Park Improvement Project, Nussbaumer & Clarke, Inc. provided comprehensive Contract Administration and Resident Engineer Inspection services for a multi-faceted public infrastructure enhancement initiative funded through the NYS Consolidated Funding Application (CFA) program.



Our team led the planning, design, and contract administration of a new 10,800-square-foot Community Center, splash pad and supporting infrastructure, ADA-compliant pathways, restroom facilities, and a 37,000-square-foot parking area. These efforts required coordination across multiple funding sources and compliance with state procurement laws, including Wicks Law.

The project scope emphasized multi-agency collaboration, phased construction, utility coordination, and public-facing infrastructure that demanded accessibility and operational continuity. Our work in Pendleton included preparing public bid documents, managing multiple prime contracts, navigating utility permitting, and ensuring ADA compliance.



CITY OF LOCKPORT

All-Inclusive Playground Master Planning

John Lombardi, III, Mayor (716) 439-6665

As retained engineer, Nussbaumer & Clarke, Inc. has been working with the City of Lockport to incorporate All-Inclusive Playgrounds into the City Playground system.



Nussbaumer recently performed a condition assessment and report for the playground equipment at Altro Park. Based upon the assessment, Nussbaumer worked with the City to develop alternatives to replace the existing equipment with inclusive equipment and safety improvements. Cost estimates were prepared and Nussbaumer is currently assisting the City with securing funding for the project.

In addition to the proposed improvements at Altro Park, Nussbaumer has been working with the City to construct a new playground in the South Street neighborhood to be dedicated in the name of Aaron Mossell. Working with City and Greater Lockport Development Corporation, a grant of \$450,000 was obtained from State Parks to establish the new playground in a former Harrison Radiator parking lot at 50 Elmwood Street. Environmental cleanup of the site was recently completed. Nussbaumer has performed topographic survey of the site and will soon be advancing to design with anticipated construction of the project to occur fall of 2027.



ZETON US PROPERTIES, INC., Lockport Facility Development

Leisl Dukhedin-Lalla, (905) 632-3123 ext. 236, LDukhedin@zenton.com

Nussbaumer evaluated three potential sites in Lockport, NY for a light manufacturing facility for Zeton US Properties (ZUSP). This included a comprehensive condition assessment, architectural test fit, and an estimate.



The assessment of their current facility at 285 Market Street, involved an extensive site inspection by our mechanical, electrical, plumbing, structural, and architectural specialists.

We developed a detailed report of our findings and recommendations, and conducted a test fit at the same site, based on insights from Zeton's project in Oakville, Ontario. Finally, Nussbaumer prepared a comprehensive estimate for the required renovations and potential addition at 285 Market Street, as well as the feasibility and costs for a new build at alternative sites.

Working closely with ZUSP a preferred site was identified at 115 Oakhurst St. in Lockport. Nussbaumer assisted ZUSP with property acquisition and all necessary site plan approvals to develop this vacant lot. Further, Nussbaumer assisted ZUSP work with the Niagara County Center for Economic Development to gain an incentive package to advance the concept to reality.

With funding and incentives in place, Nussbaumer provided full-service site, structural, and MEP engineering design. Upon completion of design, Nussbaumer assisted ZUSP with procurement of a single prime construction contractor, provided Construction Administration Services as well as on-site construction inspection services. Nussbaumer's full-time on-site inspector worked to bridge the gap from engineering to construction while ensuring that the project was built to the drawings and specifications.

D – Professional Team & Company Profile

Project Team Organization



Nussbaumer & Clarke, Inc.

**JM Davidson Engineering,
D.P.C.**

CHRISTOPHER FREESE
Construction Services
Manager

MICHAEL T. MARINO, PE
Project Officer

CATHERINE KNAB, PE
Construction Inspection

JOSEPH EVANS
Construction Administration

JACK HANANIA
Construction Inspection

JIM GRZESKIEWICZ
Construction Inspection

RON BOSS
Construction Inspection



Firm Profile

Nussbaumer & Clarke, Inc. (Nussbaumer) is a locally owned corporation, practicing Professional Engineering and Land Surveying since our establishment in 1933. Throughout our 92-year history, we have chosen to concentrate our efforts on designing smart, dependable solutions that support and promote the region's stability and growth.



Nussbaumer has developed into a versatile organization qualified in civil, sanitary, municipal, mechanical, electrical, plumbing, and structural engineering. In addition, we offer planning support, GIS, environmental services, surveying, construction observation and management, land development services, transportation services, waterfront redevelopment, and grant writing/administration.

Our firm is led by owners Michael T. Marino, P.E., Chief Executive Officer; Craig M. Alexander, P.E., S.E., Chief Operating Officer; Andrew H. Gow, P.L.S., President of Surveying, and David M. Britton, P.E., President of Engineering. They are supported by a team of 70+ engineers, planners, surveyors, construction inspectors as well as technical staff, grant writing and project management staff. Our firm's strength lies not only in its decades of experience and regional presence, but also in the depth and diversity of its professional team.

Nussbaumer's staff is made up of:

13 Civil Engineers (11 P.E. & 2 E.I.T)	3 Structural Engineers (2 P.E. & 1 E.I.T.)
3 Electrical Engineers	5 CADD Designers
1 Plumbing Designer (CPD)	1 Construction Services Manager
28 Land Surveyors (6 P.L.S.)	1 Construction Project Manager
8 Construction Inspectors (5 NICET certified)	1 Energy Services Manager
1 Transportation Manager (1 P.E.)	1 GIS Technician
1 Grant Writer & Administrator	9 Support Staff

This well-rounded team allows us to provide a full spectrum of engineering, surveying, inspection, and project management services in-house, ensuring efficiency, consistency, and responsiveness throughout every phase of a project





Current Officers & Associates include:

Michael T. Marino, P.E., Chief Executive Officer
 Andrew H. Gow, P.L.S., President of Land Survey
 David M. Britton, P.E., President of Engineering
 Craig M. Alexander, S.E., P.E., LEED AP, Chief Operating Officer
 Bruce Shearer, P.E., Senior Associate - Wastewater
 Gregory Koester, P.L.S., Senior Associate –Vice President of Land Survey
 Christopher C. Freese, Senior Associate – Construction Services Group
 Timothy Burley, P.E., Senior Associate – Municipal Infrastructure
 Tom Reynolds, P.E., LEED AP, Senior Associate – Site / Civil / Municipal
 Gary Muffoletto, P.E., Associate, Vice President of Engineering
 Robert J. Pidanick, Associate – Land Development

Buffalo Headquarters	North Tonawanda	Canton
3556 Lake Shore Rd. Suite 500	211 Main Street	70 Main Street PO Box 368
Buffalo, NY 14219	N. Tonawanda, NY 14120	Canton, NY 13617
(716) 827-8000	(716) 692-0800	(315) 379-5895

Lockport	East Aurora
80 Main Street, Unit A	509 Main Street
Lockport, NY 14094	East Aurora, NY 14052
(716) 827-8000	(716) 655-1058





Michael Marino, PE

CEO

As Chief Executive Officer, Mr. Marino oversees Nussbaumer's municipal engineering department projects in an executive/administrative capacity. He has over 30 years' experience in the evaluation, design, and construction of a wide variety of municipal infrastructure projects in New York and Pennsylvania.

Mr. Marino serves as the retained engineer for numerous communities in Western New York, providing invaluable support from project conception to completion. Additionally, he extends his expertise to several other municipalities, offering assistance in securing funding and guiding projects through every stage of development. In his role, Mr. Marino oversees municipal engineering aspects and construction inspection for multiple projects, ensuring adherence to quality standards and regulatory requirements.

Contact

(716) 827-8000 ext. 257
mmarino@nussclarke.com

Education

SUNY at Buffalo,
BS Civil Engineering, 1996

Licenses

Professional Engineer (PE)
2001 - New York (078995)
2015 - Pennsylvania (084169)

Experience

10 - Nussbaumer & Clarke, Inc.
30 - Total

Societies

American Water Works Association, (Past Chair, National Management & Leadership Division; Co-Chair, AWWA/ WEF 2008 Utility Management Conference Planning Committee; Former Trustee, AWWA Technical and Education Council; Member, PCC Pipe & Fittings Standards Committee)
New York Section American Water Works Association (Past-Chair, Board of Governors; Chair, Section Awards Committee Member, Program Committee)
Western New York Waterworks Conference (Secretary, Board of Governors; Co-Chair, Education Committee)

Disciplines

Municipal Engineering
Potable Water
Wastewater
Stormwater
Capital Planning

Recent Experience

- **City of North Tonawanda, Payne Park Aquatic Facility Design for Brandstetter Carroll Architects, Engineers & Planners (2023)** —As part of the design team, Nussbaumer provided site design services for the project. Mr. Marino coordinated Nussbaumer's design staff and provided local support for Brandstetter Carroll.
- **Village of Lewiston, NY, Various Engineering Support Services (2001–Present)** — As retained engineer, provided design, general services during construction, and grant support services. Projects encompass a variety of municipal projects as well as recreation space improvements. Provided engineering services related to the rehabilitation of Lewiston Landing, development of an all inclusive playground and splashpad, and the Village's dog park.
- **Town of Tonawanda, NY, Various Engineering Support Services (2019–Present)**— Provided engineering planning, design and GSDC, grant application and administration support services for a wide array of recreation space project including rehabilitation of the Town golf dome, conversion of the former Lincoln Ice Arena and field house, and technical assistance with the new ice rink, splash pad, pickle ball court and ruby pit at Brighton Park.
- **City of Lockport, NY, Retained Engineer (2015–Present)** — Provided planning, design and general services during construction for numerous recreational space, sewer and water infrastructure projects. Provided grant writing and administration to support projects funded. Projects included a kayak launch, planning for an all-inclusive playground, technical support with a Skate Park.
- **City of Lockport, Outwater Park Bathroom and Concession Building Renovations (2018)** – Principal Eng. for the renovations to the 1930's era stone masonry park building. The renovations included structural repairs to the building foundations and walls, restoration of the existing masonry and windows, new plumbing fixtures and piping, electric service, interior finishes.
- **City of North Tonawanda, NY – Renovation of Gratwick Park Marina (2014)** - Project Manager responsible for the full design and specifications. The project included all new water utilities. Partial federal Boating Infrastructure Grant (BIG) funding and required coordination with USACOE and NYSDEC in developing plans & specs for dredging and disposal of material from marina.
- **City of North Tonawanda, Gateway Harbor Improvements** —Principal Eng. for upgrading existing facilities, including Harbormaster building, new year-round restrooms, new seating areas, and electrical upgrades. Project involved coordination with the community.



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ENGINEERS AND SURVEYORS



Christopher C. Freese

Senior Associate—Construction Services

Mr. Freese brings over 24 years of experience in construction management, planning, project coordination, and field supervision across a wide range of municipal, residential, and commercial projects. He provides comprehensive on-site construction project management services, ensuring that every aspect of the project aligns with contract specifications and quality standards. With a focus on safety, timely execution, and budget control, Mr. Freese plays a critical role in driving project success, consistently delivering results that meet or exceed client expectations.

Contact

(716) 827-8000 ext. 215
cfreese@nussclarke.com

Education

Iowa Western Community College,
Associates of Civil Engineering
Construction Technology— 2001

Experience

2 - Nussbaumer & Clarke, Inc.
24 - Total

Disciplines

Construction Services
Surveying

Technical Skills

MS Project Scheduling
Procore
Multi-Project Coordination
Subcontractor Management
Effective Planning
Negotiation
Critical Thinking
Time Management
Client Relations
Contracts

Recent Experience

- **Village of Hamburg Community Hub Improvements (2023)** - Construction Services Manager coordinating with contractors and the Village to oversee construction administration during the improvement of the Village central parking lot which expanded a local park and install electric charging stations.
- **Zeton U.S. Properties, Inc., Lockport (2023)** - Construction Services Manager responsible for overseeing general services during construction for the design of a new office/assembly building. Design included water service and backflow prevention for bathroom and kitchen area, and emergency power. Work also included sanitary sewer and vent piping, natural gas services, and distribution piping. HVAC design included rooftop units, destratification fans, and electric heaters.
- **Town of Pendleton, Town Park Improvements (2022)** - Construction Services Manager overseeing improvement construction projects on 10,800-square foot building as well as 1,800 sf of six feet wide handicap accessible pathways.
- **Town of Tonawanda, Water System Improvements, Orchard and McConkey (2022)** - Construction Services Manager responsible for overseeing the replacement of 9,000 LF of 8" PVC water line and appurtenances.
- **City of Lockport, Green Innovation Grant Program (GIGP) Streetscape Improvements (2022)** - Construction Services Manager responsible for overseeing addition of bioretention areas, permeable pavers, and stormwater street trees (tree pits) to reduce the volume of stormwater runoff that enters the combined sewer system, increasing groundwater recharge, and reducing pollutant loading that are generated from the site.
- **Village of Lewiston DPW, Facility Expansion Project (2022)** - Construction Services Manager responsible for overseeing the construction of two (2) additions to the existing building and a new standalone "volunteers" building to the southeast of the existing building. Work including excavation and clearing, installation of select structural fill, backfill, site drainage, grading, asphalt pavement, landscape restoration, engineered metal building system including structural frame, uninsulated metal walls and insulated sloped roof.
- **NYPA NYS Canals Corporation EEP Projects** - Construction Project Manager overseeing execution and implementation of Energy Efficiency Projects for the New York State Canals Corporation and New York Power Authority. These projects spanned across the state of New York, from the Western Section of the Canals in Lockport, to the East Section in Fort Edwards.
**Individual Experience.*



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ENGINEERS AND SURVEYORS



Joseph Evans, CCM

Construction Project Manager

Mr. Evans is a detail-oriented project technical advisor who has extensive experience planning, developing, and implementing precise environmental and building solutions. Joe brings superb technical knowledge to each and every job, and combines it with exceptional time management and communication in his interactions with his team and clients.

Contact

(716) 827-8000 ext. 804
jevans@nussclarke.com

Education

Niagara University
BS Commerce, Management
Niagara County Community College
AS Business Administration
AutoCAD Training

Experience

2 - Nussbaumer & Clarke, Inc.
2 - Total

Certifications

OSHA 40 Hour HAZWOPER
NYS DOH Grade D Water Operator

Societies

Tampa Bay Association of Environmental
Professionals

Recent Experience

- **Village of Depew, Phases 6, 7, and 8 CAP (2024-2026)** - Construction Project Manager responsible for construction administration and inspection for projects consisting of CIPP lining of over 60,000 LF of sewer mains and rehabilitation of manholes. This project included various spot repairs to address I/I and capacity issues.
- **Elmwood Avenue Waterline Replacement, Town of Tonawanda (2024)** - Construction Project Manager responsible for construction administration and resident inspection scheduling and supplementation for waterline upgrade project.
- **Village of Wilson Service Line Material Investigations (2023–2024)** - Completed the Lead Service Line Inventory ahead of time and without assistance from a third-party. Extensive experience in curb box replacements. Responsible for all official record keeping and mapping to keep the Village in compliance. Developed a public outreach program to help quicken the inventory process.
- **Lockport Raw Water Pump Station, Generator, City of Lockport (2022-2023)** - Construction Project Manager responsible for construction administration for project consisting of the installation of an emergency power generator and station upgrades at the City's Raw Water Pump Station (RWPS), located on River Road in North Tonawanda.
- **Village of Lewiston, Lewiston Landing (2024-2025)** - Construction Project Manager responsible for construction administration and inspection for project consisting of public restroom and fish grinding station upgrades and new staircase down the bank of the Niagara River.
- **Town of Amherst, Cimarrand Drive Waterline project (2025-2026)** - Construction Project Manager responsible for construction administration of waterline upgrade project.

Individual Experience

- **Construction Project Manager, Nussbaumer & Clarke (2024-Present)** - Lead municipal clients through the construction project lifecycle and ensure successful completion.
- **Superintendent of Public Works, Village of Wilson (2018-2024)** - Planned, organized, and supervised the activities of the Department of Public Works, including street, sewer, and waterline maintenance and repair, refuse collection, shade tree maintenance, traffic signals, signs, snow removal, and the maintenance of the sewage treatment plant. Also responsible for preparing budget estimates for the activities of the Department of Public Works. Managed a \$5.9 million REDI grant for infrastructure improvements.



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ENGINEERS AND SURVEYORS



Jacob Hanania, NICET III

Senior Inspector

Mr. Hanania has extensive experience in highway design and construction inspection. Responsibilities included the technical supervision and construction management of highways, underground utilities and parking facilities. He has been responsible for project development, preliminary and final design, preparation of bid documents (including plans), specifications, construction administration, resident inspection, contract start-up and close-out of complete facilities for municipalities, authorities and state agencies. His technical capabilities include quality control inspection with a working knowledge of standard specifications, proposals and design plans. In addition, he is experienced in the required testing procedures for concrete earthwork and aggregates.

Contact

(716) 827-8000

jhanania@nussclarke.com

Education

Erie Community College

AAS Construction Technology, 1978

Experience

15 - Nussbaumer & Clarke, Inc.

45 - Total

Certifications

NICET Level III, Cert #071943

NETTCP Soils & Aggregate Inspector

NYS DOL, 10-hour Construction Industry

Safety & Health Training

NYS DOT, Work Zone Safety Seminar

Dig Safely New York underground Utility Stake Out

ACI, Concrete Field testing Technician Grade 1 (2010-2015)

NYS DEC, Erosion & Sediment Control, "Protecting NY's Natural Resources with Better Construction Site Management" (2014)

Disciplines

Construction Inspection

Recent Experience

- **City of Lockport, NY, Retained Engineer (2020–2023)** – Provided inspection responsibilities during construction for numerous recreational space, sewer and water infrastructure projects. Projects have included a kayak launch, design of a pavilion and comfort station improvements as part of a Canalway Grant, planning for an all-inclusive playground as part of a State Parks Grant and technical support with a Skate Park funded in part by grants from The Skatepark Project and the Ralph C. Wilson Foundation.
- **City of Lockport Contract 2529, Phase 1 Streetscape, Green Infrastructure Improvements, South Streets, Washburn Streets, and Pine Street, Niagara County, \$2.2 M - NICET III Inspector** Responsibilities included Inspection of green infrastructure improvements including reconstruction of pavements, curbs, and sidewalks. Construction of a Bioretention area between the curb and sidewalk, stormwater curb inlets into the bioretention area. Storm drainage from the bioretention area to a storm sewer catch basin. Street lighting pavement markings. Plantings within the bioretention areas, bicycle racks park benches, and interpretive signage. City of Lockport engineer Steve Pump Contractor 4th Generation Construction, Inc.
- **City of Buffalo, Department of Parks and Recreation, City Wide Parks Improvements, Buffalo, NY (2013)** - NICET III Inspector for 38 park sites which included civil/site work (ie, grading and rehabilitation), for realigned facilities. Project is a multi-phased City Bonded and HUD Funded.
- **City of Buffalo and Buffalo Niagara RiverKeeper, Broderick Park (2011-2012)** - NICET III Inspector for construction including civil/site work (ie, grading and utilities), drainage, layout and relocated park lighting with an underground service, and coordination with subconsultant for landscape layout. Involved community groups who obtained the parks designation as a point of historical significance on the National Register of Historic locations. Multi-phased project with architectural rehabilitation of existing concession building and development of Freedom Trail Walkway in second phase.
- **Niagara Frontier Transportation Authority, Construction of Park and Bike Path, Small Boat Harbor City of Buffalo** – Resident inspector for construction of park area, bike path, parking lots, access roadway, site lighting, and revenue booth at the small boat harbor, Fuhrmen Boulevard, in the City of Buffalo. Responsibilities include inspection oversight of various construction operations including moving of earth (cut and fill) to construct a park area consisting of grass area, trees, scrubs, asphalt bike path around park area, parking lots, access roadway, entrance building with gates, and site lighting. Also preparation of daily inspection reports, quantity calculations for payments, preparation of pay estimates and tracking of project



**NUSSBAUMER
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ENGINEERS AND SURVEYORS



James Grzeskiewicz

Senior Inspector

NICET IV

Construction Management - Project scheduling, budgeting and quantity controls including payment approval and record keeping. Cost proposal analysis, performance recommendations and public relations between client and contractor along with partnering and dispute resolution.

Technical Experience - Design, inspection, survey layout and quantity computations for a wide range of highway and bridge projects involving the NYS DOT, NYSTA, and various municipalities. Experience in supervision of assigned project personnel, training programs, EEO requirements, office administration, and computerized record keeping (MURK) in conjunction with the Dept. of Transportation Construction Site Manager Initiative.

Contact

(716) 827-8000

jgrzeskiewicz@nussclarke.com

Education

Erie Community College

AAS Construction Technology 1977

SUNY at Buffalo

Construction Management & Claims
Avoidance - Night School (1998)

Construction & Excavation Safety - Night
School (1999)

Timberline - Kelar Corporation Primavera

Suretrak 3.0 Project Manager - CPM
Scheduling (2001)

Experience

15 - Nussbaumer & Clarke, Inc.

46 - Total

Certifications

NICET Level IV—Cert. #067374 (Current),
Exp. 5/2026

ACI - Concrete Field Testing Technician
Grade 1, Cert. #01067559 (Current), Exp.
2/2026

NYSDEC Erosion & Sediment Control
Training (Current), Cert. #56-T-030823-
13, Exp. 3/2026

OSHA 10 Hour Training, Construction Safety
& Health—Cert. #001684564 (Current)

NETTCP— Soil & Aggregate Inspector Cert.
#726 (2009)

Troxler Electronics Laboratories, Nuclear
Gauge, Cert. #11632 (2009)

FHA/NYSTA/NYS DOT—Design and
Operation of Work Zone Traffic Control
(2014)

NYSTA, Operations and Partnering Training
(March 2003)

NYS DOT, Const. Inspection Training (2002)

FAA, Eastern Region Laboratory Procedures,
P-401 Asphalt Concrete Pavement
(March 1992)

Disciplines

Construction Inspection

Recent Experience

- **Zeton U.S. Properties, Inc., Lockport, NY (2023)** - Construction Inspector for the construction of a new office/assembly building. Design included water service and backflow prevention for bathroom and kitchen area, and emergency power. Work also included sanitary sewer and vent piping, natural gas services, and distribution piping. HVAC design included rooftop units, destratification fans, and electric heaters.
- **Milling and Paving at Various Locations, Town Job No. 3128, Town of Tonawanda, New York (2022-2023)** - Served as Senior Construction Observer with extensive experience in pavement inspection. Provided Senior Inspection services for milling and paving at various locations in the Town. Maintained construction service documents and served as liaison between Contractors and the Town.
- **2023 Retained Engineer Services, Town of Pendleton, Pendleton, New York (2022-2023)** - Served as a Senior Inspector on multiple projects under the retained engineer services agreement.
- **Green Infrastructure Grant Program (GIGP) Streetscape Improvements, City of Lockport, New York (2020-2021)** - Senior Inspector responsible for overseeing work, and working with the City of Lockport to reduce stormwater inflow into the combined sewer system and revitalizing Lockport's urban landscape. Work included enhancing the City's aesthetics, mitigated stormwater issues, and fostered community engagement by collaboratively implementing green infrastructure solutions.
- **City of Lockport, Niagara County, NY Wastewater Treatment Plant Improvements For Ultraviolet (UV) Light Disinfection System General Contract No.2480G Electrical Contract No.2480E (2021)** - Resident Inspector for the management, installation and testing of the Ultraviolet light disinfection system and modification of the existing chlorination tanks. Work included the structural modification and addition to the existing concrete tanks and structural steel framework, process, safety and electrical upgrades (power / control / communication) to accept the new UV system and all required system testing.
- **2017 - Niagara County Water District, Transmission Raw Water Crossing - Resident Engineer**
- **2017 - City of Lockport, Intake Crib Screen Replacement - Resident Engineer.**
- **2016 - City of Lockport, WWTP Thickener Tank Drive Rehabilitation - Resident Engineer.**



**NUSSBAUMER
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ENGINEERS AND SURVEYORS



Ronald Boss, NICET III

Inspector

As a professional with 46 years of experience working in construction management, Ron contributes his strong supervisory and team work abilities and experience in providing accurate and timely services to our clients. He was previously employed by the NYS Thruway Authority, Buffalo managing the maintenance and operation of I-190 & 4- Grand Island Bridges.

Contact

(716) 827-8000
rboss@nussclarke.com

Education

West Seneca Senior High School
Regents Diploma

Experience

11 - Nussbaumer & Clarke, Inc.
36 - NYS Thruway Authority
47- Total

Certifications

Working knowledge of NYSDOT Site Manager Construction Management System
Extensive knowledge of the Manual of Uniform Traffic Control Devices (MUTCD)
39 years of Practical Experience with Maintenance and Protection of Traffic
Applied Comprehension of the New York State Steel Construction Manual
ACI Concrete Field Testing Technician Grade 1, 2014-2019
Working Knowledge of the Manuals of Uniform Record Keeping (MURK)
OSHA Construction Industry Safety & Health Training, 10-hr Course (2005)
NYSDEC, Erosion and Sediment Control Training, Qualified Inspector for SPDES (4-hr, 2016)

Disciplines

Construction Inspection
Project Close Out
Record Drawings

Recent Experience

- NYSTA, TAB 23-1/D214884 (2023-Present) – Senior Inspector for culvert rehabilitation and drainage repairs.
- NYSTA, TAB 22-13/D214868 (2022-2023) – Senior Inspector for Pavement Rehabilitation and miscellaneous repairs, MP 393-404. \$23 M.
- NYSTA D214839, Term Agreement (2021-2023) - Senior Inspector responsible for Construction Inspection Services—Various Locations, Buffalo Division—Pavement Rehabilitation, and miscellaneous work.
- NYSTA D214822, D214768, TAB 21-7 (2021) - Senior Inspector responsible for overseeing the paving East of Westfield MP 483.0 to Pennsylvania State Line MP 496.0 Eastbound.
- Village of Alden, Broadway Streetscape Improvements Project (2018-2019) – Senior Inspector who oversaw the excavation and installation of sidewalks, curbs, trees and all associated permanent traffic control signage and striping. Also responsible for overseeing the restoration of any disturbed areas from construction activity and equipment on the project site.
- Town of Tonawanda, 2019 Sanitary Sewer Lining Project, Town Job No. 3035—Senior Inspector for project which involved replacement of trenchless cured in place pipe lining of existing sewer mains and the lining of manholes throughout the Town.
- ECWA, Water System Improvements, Project No. 201900073, Contract No. NC-039 (2019-2020) —Inspector responsible for overseeing installation of 8,200 linear feet of ductile iron pipe, valves, fire hydrants, water service connections, and site restoration.
- NYSTA, TAB 17-4/D214545 (2017-2019) - Senior Inspector for reconstruction and rehabilitation of pavement and bridges, MP427.7—MP430.62, rehabilitation of 4 bridges, replaced 1 bridge over Norfolk Railroad.
- NYSTA—Managed Operations & Maintenance of I-190 Niagara section for the NYSTA including NGIB and SGIB.
- NYSTA—Performed as in-house construction inspector for numerous NYSTA bridge and pavement projects.
- Chautauqua County Dept. of Public Facilities (2017) Inspection of Asphalt pavement (super-pave) on County Road 74, 81,91 & 302 in Chautauqua County, NY \$.75M
- City of Buffalo, NY, Manhattan Ave. Pump Station Improvements (10/2016 to 2/2018) Project Inspector. Roof Replacement, Rehabilitation of 3 veridical pumps and electric motors. Replace Motor Control Center and Electrical Switch Gear. \$1.5 M



**NUSSBAUMER
& CLARKE, INC.**
ENGINEERS AND SURVEYORS

JM Davidson Engineering, D.P.C. (JMD) is a civil engineering firm headquartered in Tonawanda, New York, that offers a full range of civil engineering services, including water and wastewater, water resources, structural, transportation, and railroad design services. The firm was founded in 2015 and has grown to include a diverse staff that not only can assist with a project from preliminary design through construction but are also experienced working with the Town of Tonawanda. We recently completed the Grinder Pump Elimination Evaluation Report to evaluate potential options for replacing 199 grinder pump stations in the Town, located near Creekside Drive, with gravity sewers, and are currently working on the Water Treatment Plant Chlorine Storage Room Evaluation.

In addition to our experience with the Town, JMD has provided construction inspection and administration services for numerous collection system rehabilitation projects throughout Western New York. Most recently, JMD has worked as a subconsultant to Nussbaumer & Clarke to provide construction inspection for multiple phases of cured-in-place pipe installation and manhole rehabilitation work in the Village of Depew.

A unique advantage of our firm for this specific project is our location. Our office on Sheridan Drive is less than three miles away from the project area. Our firm will have a vested interest in performing high quality work for this project, as it is in our own backyard, and our proximity will enable us to fully understand the needs of the area and be responsive to issues that may arise during construction.

JMD has been certified as a Women Business Enterprise (WBE) by New York State and the County of Erie & City of Buffalo Joint Certification Committee, and a Disadvantaged Business Enterprise (DBE) by the Niagara Frontier Transportation Authority.

Ms. Knab is a civil engineer specializing in the areas of capital program management, water and wastewater treatment, water transmission and distribution, and construction administration and inspection. She has extensive experience in all phases of project development and implementation, including preliminary scoping and permitting stages, detailed design, bidding, and construction administration and project close-out for both small and large scale infrastructure improvement projects.

PROJECT EXPERIENCE

Water Storage Tank Replacement and Water Treatment Plant Upgrades, Village of Albion, New York

Resident Project Representative (RPR) responsible for maintaining communication between the contractor, engineer, and owner; request for information and change order reviews, as necessary; routine site visits; preparation of daily inspection reports; and review of contractor pay applications for four construction contracts.

ECWA Water System Improvements, Contract JMD-001, Erie County, NY

Project engineer for the design and construction of approximately 7,000 linear feet of new watermain distribution piping at various locations across Erie County. The work varies from abandonment of old water lines with service transfers and new interconnections, replacement of waterline with new distribution piping and interconnections, valves, and hydrants. Responsibilities included design support, specification preparation, and quantity take off and estimates. Also was the lead for construction administration services, including inspector coordination, review of field reports, progress meetings, client communication, addressing RFIs and field changes, and completing inspection as needed.

Niagara Falls Water Board Wastewater Treatment Plant Interior and Exterior Piping Improvements, Projects 9 and 11, Niagara Falls, NY

Project engineer responsible for the development of a basis of design cost estimate for various interior and exterior piping-related improvements at the WWTP, including plant water piping, city water piping, sludge plug valves, sludge transport piping, sedimentation basins drain line and sodium hypochlorite yard piping. Also served as part-time Resident Project Representative.

Buffalo Sewer Authority, Bird Island Wastewater Treatment Facility Waste Heat Recovery Boiler Improvements, Buffalo, NY

As a subconsultant to Arcadis, responsible for field verifying steam, hot water, and condensate return piping in the Main Equipment Building, Chemical Handling & Blower Building and Digester complex to confirm that all major components of the steam system and associated steam equipment are included in the steam system schematics, identify any discrepancies between the schematics and existing conditions, and identify any equipment, valves, piping or appurtenances that are leaking or in need of repair.

Downtown Lancaster West Main Street Extension, Lancaster, NY

On-site inspector for the construction of the West Main Street extension and reconstruction from Central Avenue to Aurora Street. Project includes pile driving and retaining wall installation; new storm sewer installations; waterline replacement; roadway construction; lighting and electrical installation; and streetscape improvements. Project documentation and payments completed per NYSDOT specifications.

Town of Amherst SWPPP Compliance Inspections, Amherst, NY

Conduct periodic SWPPP inspections on behalf of the Town at all construction sites with a documented SWPPP as part of their on-going MS4 program. Inspections focus on erosion and sediment controls as well as post-construction stormwater improvements.



LICENSES

Professional Engineer

- New York

EDUCATION

BS, 2003, Civil Engineering,
Worcester Polytechnic Institute

AFFILIATIONS

American Public Works
Association (APWA) – New York
Chapter, Western Branch Board
Member

TRAINING

Construction Confined Spaces

OSHA 10-hr Construction Safety
& Health

EXPERIENCE

23 Years

Article 15A

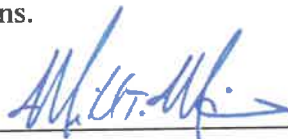
EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

It is the policy of the Nussbaumer & Clarke, Inc. (Legal Name of Your Organization) to provide equal employment opportunity to all people without regard to race, color, sex, religion, age, national origin, disability, sexual preference, or Vietnam Era Veteran status. As head of the organization, I am personally committed to assuring that our organization will act affirmatively to develop avenues of entry and mobility for minorities, women, individuals with disabilities, and Vietnam Era Veterans through the following activities:

- Development of programmatic approaches to the elimination of all unjust exclusionary employment practices, policies and consequences;
- Development of educational and training programs for all employees, with emphasis on our goals for upgrading minorities, women, individuals with disabilities and Vietnam Era Veterans;
- Development of personnel practices, policies and career ladders to assist and encourage upward mobility of employees restricted to lower levels;
- Development of mechanisms for swift and judicious resolution of complaints of discrimination consistent with our policy, and other applicable statutes; and
- Provision of reasonable accommodations to enable qualified individuals with disabilities to enjoy equal employment opportunities and equal terms, conditions and privileges of employment.

To effectuate this policy, we have designed a plan which conforms with all relevant Federal and State non-discrimination laws and regulations including but not limited to: The Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act, the Vietnam Era Veteran's Readjustment Act of 1974, and the New York State Human Rights Law. The plan applies to all job classifications and titles in this organization's jurisdiction. It governs all our employment policies, practices and actions including, but not limited to: recruitment, hiring, discipline, rate of pay or other compensation, advancement, reclassification, reallocation, promotion, demotion, discharge and employee benefits. I will see that the Affirmative Action Office is provided with all available resources necessary for the execution of its program responsibilities. Moreover, all managers, supervisors, and employees must make consistently diligent efforts to implement this policy in day-to-day program and employment decisions. Affirmative Action considerations will be an integral part of all organizational activities performed in the furtherance of our mission and in meeting our responsibilities to the State's citizens.

Signature of Agency Head



Printed Name of Agency Head

Michael T. Marino, P.E.

E – Price Proposal



PRICE PROPOSAL

Based on our understanding of the project scope and the services requested, Nussbaumer proposes to provide the required Construction Inspection services to the **City of North Tonawanda for the Payne Park Aquatic Facility** for a total estimated fee of **\$416,020.00**.

A detailed breakdown of the fee by task follows.

TASK		FEE
1. Construction Observation – <i>Nussbaumer and JMD</i>	\$	260,000
2. Construction Services Manager	\$	18,200
3. 10% contingency per RFP	\$	27,820
4. 3 rd Party Special Inspections*	\$	110,000
	TOTAL	\$ 416,020

**We propose utilizing Encorus Group for any required Special Inspections.*



NCI JOB NUMBER: 28P1-0094		Construction Observer		Freese		TASK		SUB		TASK	
CUSTOMER: City of North Tonawanda		Construction Observer 2		Construction Services Manager		HOURS		CONTRACTOR COSTS		SUBTOTAL	
PROJECT ESTIMATOR: Chris Freese		Construction Observer 2				SUBTOTAL		TRAVEL/ SUPPLY EXPENSES		CONTRACTOR w/ MARK UP	
DATE OF ESTIMATE: 5/8/2026		HOURLY BILLING RATE \$ 125.00		\$ 175.00						10%	
Task 1 - Construction Observation											
Full Time Observation 52 Weeks @ 40 Hrs./Week											
		2080				2080				\$260,000	\$0
						0				\$0	\$0
		2080				2080				\$260,000	\$0
TOTAL ==> Task 1 - Construction Observation											
Task 2 - 3rd Party Special Inspections											
Allowance for 3rd Party Special Inspections											
		0				0				\$0	\$0
						0				\$0	\$0
		0				0				\$0	\$0
TOTAL ==> Task 2 - 3rd Party Special Inspections											
Task 3 - CSM											
Coordination with Construction Staff - 2hrs./Week for 52 Weeks											
						104				\$18,200	\$0
						0				\$0	\$0
		0				104				\$18,200	\$0
TOTAL ==> Task 3 - CSM											
		2080				2184				\$278,200	\$110,000
TOTAL HOURS ==>											
		260,000				278,200				\$388,200	\$0
PROJECT LABOR FEE \$											
Subtotal Fee											
Total Expenses											
Subconsultant Costs											
10% Fee (labor) Contingency											
TOTAL LUMP SUM FEE											



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

May 13, 2026

IV.2

MAY 19 2026

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2024-01: Smart Growth 2.0 CFP Improvements Project
Approval of Change Order No. 5**

Dear Honorable Body:

Approval of Change Order No. 5 for the Smart Growth 2.0 CFP Improvements Project is hereby requested. The change order is for the additional cost of changes made to the project. These changes include additional concrete work at CFP and repairs to damaged concrete in front of 67 Webster Street. Attached is a change order listing the additions that are to be performed on this project and their associated costs.

Accordingly, I respectfully request that the Common Council approve add Change Order No. 5 for the Smart Growth 2.0 CFP Improvements Project in the amount of \$9,022.54 with Miller Construction Services, 3305 Haseley Drive, Niagara Falls, NY 14304; increasing the contract amount from \$1,068,351.09; to the contract amount of \$1,077,373.63; authorizing the Mayor to sign said change order.

Very truly yours,

Travis J. Sikora, E.I.T.
Assistant City Engineer

TJS:tjs

Cc: file
Edward A. Zebulski III, City Attorney
John Urban, Superintendent DPW
Laura Wilson, Director of Community Development
Alex Domaradzki, Director of Parks and Recreation
Jeffery Zellner, City Accountant
Doug McCord, LaBella
AJ DiPasquale, Miller Construction Services

2026 MAY 14 AM 9:54
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



City of North Tonawanda
Department of Engineering
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120-5493
 www.northtonawanda.gov

Chelsea L. Spahr, P.E.
 City Engineer
 Phone: (716) 695-8565
 Fax: (716) 695-8568

CHANGE ORDER NO. 5

DATE: May 12, 2026

TO: AJ DiPasquale
 Miller Construction Services
 3305 Haseley Drive
 Niagara Falls, New York 14304

PROJECT NO: 2024-01 Smart Growth 2.0

ADDITION: \$9,022.54

DEDUCTION: \$0.00

UNDER YOUR CONTRACT 06/03/2025 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

Additional Concrete Work at CFP (See Attached) =	\$4,626.43
Concrete Repair at 67 Webster Street (See Attached) =	\$4,396.11
TOTAL =	\$9,022.54

The sum of \$9,022.54 is hereby **added** to the contract.

<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$721,123.00	1	\$23,569.33	\$0.00	\$744,692.33
\$744,692.33	2	\$115,621.88	\$0.00	\$860,314.21
\$860,314.21	3	\$28,051.95	\$0.00	\$888,366.16
\$888,366.16	4	\$179,984.93	\$0.00	\$1,068,351.09
\$1,068,351.09	5	\$9,022.54	\$0.00	\$1,077,373.63

ACCEPTED BY *Chelsea Spahr* DATE 5/14/26
 (Contractor)

RECOMMENDED BY *[Signature]* DATE 5/14/26

APPROVED BY _____ DATE _____
 (Owner)

COMMON COUNCIL RESOLUTION DATE _____



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

V.1

MAY 19 2026

Jason W. Koepsell
Superintendent

May 13, 2026

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants

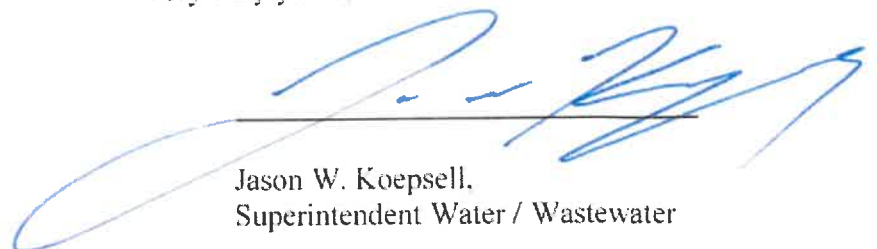
Honorable Body:

On May 13th, 2026 bids were received and opened for Chlorine Supply services at the Water and Wastewater Treatment Plants.

Based upon the bids that were received, I recommend that JCI Jones Chemical Inc, 100 Sunny Sol Blvd, Caledonia, NY 14423 be awarded the one (1) year contract at their bid price of \$1,327.00 / ton cylinder.

Please contact me if you have any question or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Very truly yours,



Jason W. Koepsell,
Superintendent Water / Wastewater

RECEIVED
CITY CLERK'S OFFICE

2026 MAY 13 PM3:32
NORTH TONAWANDA NY

PROPOSAL FOR ONE TON CHLORINE CYLINDERS

I (We) the undersigned propose to furnish the North Tonawanda Water Treatment Plant AND North Tonawanda Wastewater Treatment Plant with a supply of one ton Chlorine cylinders, according to the attached specifications and in conformance with all bidding requirements contained therein.

The bid prices quoted herein including delivery to the North Tonawanda Water Treatment Plant and North Tonawanda Wastewater Treatment Plant are to be firm prices. Escalator clauses or other conditions will not be considered and will negate the bid.

Contract Length:	One (1) Year
QUANTITY:	One Year's Supply – 240 one ton cylinders more or less
DESCRIPTION:	One ton Chlorine cylinders
UNIT PRICE:	\$ <u>1,327.00 / ton</u>
TOTAL PRICE:	\$ <u>318,480.00</u>

Total bid amount in words for one (1) year contract: _____.

Three hundred eighteen thousand, four hundred eighty dollars



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
Phone: (716) 695-8560, ext. #6411
Fax: (716) 389-3351
E-mail: JKoepsell@northtonawanda.org

V. 2

Jason W. Koepsell
Superintendent

MAY 19 2026

May 13, 2026

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Bid for Ferric Chloride at the Wastewater Treatment Plant

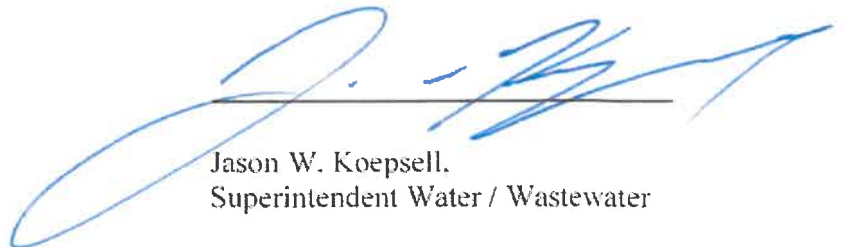
Honorable Body:

On May 13th, 2026 bids were received and opened for Ferric Chloride Supply services at the Wastewater Treatment Plant.

Based upon the bids that were received, I recommend that PVS Technologies Inc, 10900 Harper Ave, Detroit, MI be awarded the one (1) year contract at their bid price of \$1,248.00 / ton.

Please contact me if you have any question or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Very truly yours,



Jason W. Koepsell,
Superintendent Water / Wastewater

2026 MAY 13 PM3:32
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

PROPOSAL FOR FERRIC CHLORIDE

I (We) the undersigned propose to furnish the North Tonawanda Wastewater Treatment Plant with a supply of Ferric Chloride, according to the attached specifications and in conformance with all bidding requirements contained therein.

The bid prices quoted herein including delivery to the North Tonawanda Wastewater Treatment Plant are to be firm prices. Escalator clauses or other conditions will not be considered and will negate the bid.

Contract Length: One (1) Year
QUANTITY: One Year's Supply – 210 Tons more or less
DESCRIPTION: Tons of Ferric Chloride
UNIT PRICE: \$ 1,248.00
TOTAL PRICE: \$ 262,080.00

Total bid amount in words for one (1) year contract: Two Hundred Sixty Two Thousand Eighty Dollars and Zero Cents

Contract Length: Three (3) Year
QUANTITY: Three Year's Supply – 630 Tons more or less
DESCRIPTION: Tons of Ferric Chloride
UNIT PRICE: \$ 1,325.00
TOTAL PRICE: \$ 834,750.00

Total bid amount in words for three (3) year contract: Eight Hundred Thirty Four Thousand Seven Hundred Fifty Dollars and Zero Cents

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII

MAY 19 2026

May 14th, 2026

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council May 19th, 2026, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2026 MAY 12 AM 11:13
NORTH TONAWANDA NY



DEPARTMENT OF POLICE

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, NY 14120-5491

TELEPHONE:
(716) 692-4111
FACSIMILE:
(716) 692-4321

A handwritten signature in blue ink, appearing to be "K. Glass", written over a horizontal line.

April 27, 2026

MAY 19 2026

Mayor Austin Tylec and
The North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

I am respectfully submitting for your consideration a proposed update to our local law § 76-10 – snow removal – to include city bike paths. This will help prevent any issues with the newly established bike path on Sweeney Street, as well as other city bike paths, and will give the police department a tool to enforce the ordinance should any violations occur.

§ 76-10 Snow disposal.

No person shall plow, shovel, sweep or heap up any snow, ice or other materials into piles or ridges on any street, **city bike path**, or public place in the city or upon the property of the abutting owner, or cause any such act to be done in such manner as to interfere with the safety and convenience of public travel, or to interfere with the use and enjoyment of the adjoining property by the abutting property owner: and in all cases where snow, ice or other material is moved about, it shall be uniformly leveled off in front of residences and places of business in a manner to permit convenient approach thereto and entrance to said premises.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "K. Glass", written in a cursive style.

Keith Glass
Chief of Police
North Tonawanda Police Department

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CITY CLERK'S OFFICE

2026 MAY 4 PM 2:17
NORTH TONAWANDA NY



City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120-5446

(716) 695-8595
Fax (716) 695-8544

Building Department

XIX.
MAY 19 2026

Honorable Common Council
Mayor Tylec

April 28, 2026

I respectfully ask the Common Council to allow the re-zoning of the vacant land-locked parcel known as 345 Delmar Rd. North Tonawanda NY 14120 SBL# 175.20-3-33.

345 Delmar Rd. is presently Zoned M-2 General Industrial District. But is located in a predominately residential area.

I ask that the M-2 *General Industrial District* Zoning be converted to R-2 *General Residence District*

If permitted this zoning adjustment will allow the vacant parcel to be merged with the adjacent parcel at 344 Summit Blvd. North Tonawanda NY 14120 SBL# 175.20-3-11.

This action has several positives;

- The property owner will have greater flexibility over the use of their property.
- This will eliminate a non-conforming parcel on a street that no longer exists.
- Remove a significant zoning conflict.

Thank you for your consideration.

Respectfully,

Robert C. DePaolo
City of North Tonawanda
Building Inspector

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520



April 30, 2026

MAY 19 2026

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of April 2026

Total: 1,300

Unduplicated: 266

Duplicated: 1,128

Please note: We also sponsor a “Little Free Food Pantry” and a “Little Library” both of these are available to the public 24/7.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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CITY CLERK'S OFFICE

2026 MAY 1 AM 9:18
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

XXV.2

MAY 19 2026

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	24	240.00
		Sub-Total:		\$240.00
A1603	Misc. Fees	Birth Certificates	44	440.00
		Death Certificates	87	870.00
		Deaths Recorded	11	0.00
		Free Birth Certificates	2	0.00
		Geneology Birth	2	44.00
		Geneology Death	1	22.00
		Sub-Total:		\$1,376.00
A2110	Planning & Zoning Fees	Board of Appeals App.	3	150.00
		Site Plan Approval	1	100.00
		Terrace Park. Permit	8	40.00
		Sub-Total:		\$290.00
A2501	Minor Sales	Solicitors Permit - Yearly	2	50.00
	Permit Fees	Food Truck	3	300.00
		Sub-Total:		\$350.00
A2505	Marriage License Fee	Marriage License Fee	9	157.50
		Sub-Total:		\$157.50
A2506	Conservation	Conservation	11	14.21
		Sub-Total:		\$14.21
A2540	Racing & Wagering Fees	Bingo Proceeds	3	201.97
		Sub-Total:		\$201.97
A2542	Dog Licensing	Female, Spayed	75	675.00
		Female, Unspayed	6	102.00
		Male, Neutered	75	675.00
		Male, Unneutered	9	153.00
		Replacement Tags	3	9.00
		Sub-Total:		\$1,614.00
AGEE	Trust & Agency	Tax Agreement	14	24,468.88
		Sub-Total:		\$24,468.88
BKRP	Trust & Agency	Bankruptcy pymts	5	3,344.38
		Sub-Total:		\$3,344.38
BLDG	Clerical Misc	Building Permits	1	53,556.00
		Sub-Total:		\$53,556.00
BLUE	Trust & Agency	Health Insurance	18	6,256.49
		Sub-Total:		\$6,256.49
BOAT	Clerical Misc	Rec-Boat Launch Permit	4	230.00
		Sub-Total:		\$230.00
CNAL	Clerical Misc.	Canal Fest	1	10,000.00
		Sub-Total:		\$10,000.00

Account#	Account Description	Fee Description	Qty	Local Share
COMM	Clerical Misc	Commissions	2	101.30
		Sub-Total:		\$101.30
COMP	Clerical Misc	Workmans Comp	1	672.69
		Sub-Total:		\$672.69
CONT	Clerical Misc	Clerk-Contractor Lic Fee	1	2,875.00
		Sub-Total:		\$2,875.00
CTPF	Clerical Misc	Bankruptcy Interest	4	1,336.16
		Sub-Total:		\$1,336.16
DAM	Clerical Misc.	Restitution/Damage/Loss	1	207.45
		Sub-Total:		\$207.45
ENGP	Trust & Agency	Engineering, P.I.P	1	29,418.96
		Sub-Total:		\$29,418.96
FINE	Clerical Misc	City Court Monthly Report	1	41,921.50
		Sub-Total:		\$41,921.50
FOOD	Trust & Agency	Market Food Stamps	1	1,488.00
		Sub-Total:		\$1,488.00
FRES	Clerical Misc	Fire Rescue Billing	6	1,050.00
		Sub-Total:		\$1,050.00
GASD	Clerical Misc	DPW-Gasoline Reimb	2	12,826.41
		Sub-Total:		\$12,826.41
GLFP	Clerical Misc	Golf Charges	4	22,602.24
		Sub-Total:		\$22,602.24
GLFR	Clerical Misc	Golf Concessions	4	5,834.76
		Sub-Total:		\$5,834.76
GMSC	Clerical Misc	General Misc.	7	55,034.05
		Sub-Total:		\$55,034.05
GRPM	Clerical Misc	Engineer - Grading Permit	5	600.00
		Sub-Total:		\$600.00
LEAS	Clerical Misc	Lease Agreements	2	11,300.00
		Sub-Total:		\$11,300.00
LIEU	Clerical Misc	In Lieu of Tax Payments	8	273,357.09
		Sub-Total:		\$273,357.09
MARK	Trust & Agency	Marketing Fee	18	3,300.00
		Sub-Total:		\$3,300.00
MRKT	Clerical Misc	NT Market	16	5,950.00
		Sub-Total:		\$5,950.00
NTPD	Clerical Misc	Police Monthly Report	1	148.00
		Sub-Total:		\$148.00

Account#	Account Description	Fee Description	Qty	Local Share
OVER	Trust & Agency	Overpayment Refund	3	183,387.70
		Sub-Total:		\$183,387.70
PKPT	Clerical Misc	Rec-Park Permits	1	50.00
		Sub-Total:		\$50.00
PKTK	Clerical Misc	Parking Tickets	10	1,410.00
		Sub-Total:		\$1,410.00
PKTKW	Clerical Misc	Parking Tickets-Web	14	2,650.00
		Sub-Total:		\$2,650.00
PLEX	Clerical Misc.	Plumbing Exam	1	1,625.00
		Sub-Total:		\$1,625.00
PLPM	Clerical Misc	Plumbing Permits	1	2,862.00
		Sub-Total:		\$2,862.00
POL	Clerical Misc	Niagara County-Police	1	402.90
		Sub-Total:		\$402.90
RECH	Clerical Misc	Recreation Dept.Revenue	4	1,137.00
		Sub-Total:		\$1,137.00
RENT	Clerical Misc	Bldg. Rental Lic fees	1	1,365.00
		Sub-Total:		\$1,365.00
ROAD	Clerical Misc	Engineering-Road Cut	2	350.00
		Sub-Total:		\$350.00
SELC	Sewer	Sewer Cell Tower Utilities	2	14,739.70
		Sub-Total:		\$14,739.70
SRAP	Clerical Misc	DPW-Sale of Scrap	10	2,231.20
		Sub-Total:		\$2,231.20
SUTL	Sewer	Sewer Utilities	1	24,741.79
		Sub-Total:		\$24,741.79
TAMS	Trust & Agency	T&A Misc	1	700.00
		Sub-Total:		\$700.00
TARP	Trust & Agency	Recreation Programs (91)	1	400.00
		Sub-Total:		\$400.00
TFEE	Treas Fee Copies	Lien Fees	7	547.50
		Tax Search & Copies	9	1,084.50
		Sub-Total:		\$1,632.00
TYTH	Trust & Agency	Rec Youth Board (97)	2	1,815.25
		Sub-Total:		\$1,815.25
UTIL	Clerical Misc	Utilities Tax on Gross Income	20	664,800.34
		Sub-Total:		\$664,800.34
WTCH	Water	water:inv:dam/loss, charges	1	132.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$132.00
WTTP	Water	Water Tap/Water Use	1	175.00
			Sub-Total:	\$175.00
Total Local Shares Remitted:				\$1,478,729.92
Amount paid to:	New York State Department of Health			202.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			195.00
Amount paid to:	NYS Environmental Conservation			242.79
Total State, County & Local Revenues:				\$1,479,370.21
Total Non-Local Revenues:				\$640.29

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Braun

City Clerk-Treasurer

5/5/26

Date

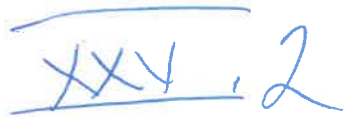
DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120


Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE

5/14/2026

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

2026 MAY 14 PM 12:12
NORTH TONAWANDA NY
MAY 19 2026

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of April 2026.

General Fund

Balance Fwd - Checking	3,538,862.44
Balance Fwd - Money Market	61,287.96
Investments	(8,000,000.00)
Receipts for the month	18,130,774.12
Warrants Drawn	(3,273,612.07)
	<u>\$10,457,312.45</u>

Sewer Fund

Balance Fwd - Checking	1,085,253.92
Balance Fwd - Money Market	57,402.60
Investments	0.00
Receipts for the month	76,412.18
Warrants Drawn	(726,288.93)
	<u>\$492,779.77</u>

Water Fund

Balance Fwd - Checking	305,922.20
Balance Fwd - Money Market	969,528.64
Investments	0.00
Receipts for the month	130,301.42
Warrants Drawn	(373,805.43)
	<u>\$1,031,946.83</u>

Trust & Agency Fund

Balance Fwd - Checking	645,326.43
Receipts for the month	275,162.51
Warrants Drawn	(74,195.87)
	<u>\$846,293.07</u>

Capital Construction Fund

Balance Fwd - Checking	2,486,294.74
Balance Fwd - Money Market	5,774,595.60
Investments	0.00
Receipts for the month	119,500.03
Warrants Drawn	(333,621.60)
	<hr/>
	\$8,046,768.77

Community Development Fund

Balance Fwd - Checking	5,927.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$5,927.56

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	328,612.00
Warrants Drawn	(328,612.00)
	<hr/>
	\$0.00

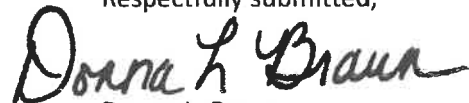
Housing Rehabilitation Fund

Balance Fwd	12,292.77
Receipts for the month	2.52
Warrants Drawn	0.00
	<hr/>
	\$12,295.29

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun

City Clerk-Treasurer

Donna Braun

CFD. A.

From: Laura Brick <rescuefireco5@gmail.com>
Sent: Monday, May 4, 2026 7:49 AM
To: Donna Braun
Cc: Lori Swartz; larry kuebler; Sue
Subject: Re: Rescue Fire Company #5 - Request for 35 Year Service Certificate **MAY 19 2026**

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

On Fri, Feb 20, 2026 at 4:41 PM Laura Brick <rescuefireco5@gmail.com> wrote:

Dear Donna,

I hope you are doing well.

On behalf of Rescue Fire Company No. 5, I am writing to request a service recognition certificate for a member who has reached their 35 year milestone. He was inadvertently left off our original request.

The information is below:

Rescue Fire Co. #5 Member List		
Last Name	First Name	Date Joined
35 Year		
Burgess	Robert	7/3/1987

Please let us know if you need anything additional from us to process this request. Thank you for your support of our department and our members.

Respectfully,

Laura Ann Brick

Recording Secretary
 Rescue Fire Company No. 5
 1241 Strad Avenue
 North Tonawanda, NY 14120
rescuefireco5@gmail.com

2026 MAY 4 PM2:18
 NORTH TONAWANDA NY

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 CITY CLERK'S OFFICE